# 「の 远大住工 Changsha Broad Homes Industrial Group Co., Ltd. 長沙遠大住宅工業集團股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability) (Stock Code: 2163)

# Changsha Broad Homes Industrial Group Co., Ltd.

## **Shareholders Communication Policy**

## **1. OBJECTIVES**

The preparation of this policy aims to ensure that the shareholders of the Company, including individual and institutional shareholders (collectively as the "**shareholders**"), have timely access to comprehensive, identical and understandable corporate information (including financial performance, strategic objectives and plans, significant developments, governance and risk profile). This can enable the shareholders to exercise their powers in an informed manner, and on the other hand, strengthen the communication between the shareholders and the Company.

## 2. GENERAL POLICIES

The board of directors will continue to maintain dialogues with the shareholders and review this policy regularly to ensure its effectiveness.

The main channels for the Company to deliver information to the shareholders include: financial reports of the Company (interim and annual reports); the annual general meetings and extraordinary general meetings; ongoing communications with the investment market; as well as by making available all the disclosures submitted to The Stock Exchange of Hong Kong Limited (the "**Stock Exchange**") and the corporate communications of the Company for publication on the websites of the Company and the Stock Exchange.

The Company always ensures that all information is delivered to the shareholders in an effective and timely manner.

## **3. COMMUNICATION CHANNELS**

#### **3.1.** Corporate Communications

"Corporate Communications" refers to any document that the Company has sent or will send to any person holding its securities for their reference or action, which include (but are not limited to) the report of board of directors and annual accounts together with the auditor's report, interim report, notice of meeting, circular and form of proxy, etc. All Corporate Communications should be issued to the shareholders in plain language and in both English and Chinese versions to facilitate the shareholders' understanding to the contents. Shareholders have the right to elect to receive the Corporate Communications in the language(s) selected (either in English or Chinese) and in the form(s) selected (either in the printed form or through electronic means).

Shareholders are encouraged to provide (amongst other things, in particular) their email addresses for the Company in order to facilitate timely and effective communications.

#### **3.2.** Company's Website

The latest published announcements, notices of meetings and circulars of the Company can be found in the designated "Latest Submissions" section on the website of HKEXnews (<u>www.hkexnews.hk</u>) of the Stock Exchange.

The Company's website (<u>http://www.bhome.com.cn/</u>) provides the corporate information of the Company. In addition to the designated "Investor Relations" section where the Company's interim and annual results reports, announcements and circulars having been submitted to the website of the Stock Exchange for publication are posted as soon as possible, relevant press releases will also be posted on the Company's website to facilitate the communication between the Company and the shareholders.

#### **3.3. General Meetings**

The Company's general meetings, including the annual general meetings and extraordinary general meetings, are the main platforms for the Company to communicate with the shareholders and allow their participation.

The Company encourages the shareholders to participate in and vote in the general meetings. Meanwhile, those shareholders who are unable to attend the meetings are encouraged to appoint proxies to attend and vote at the meetings for and on their behalf.

Notices of general meetings and their enclosed documents will be published at the Company's website (<u>http://www.bhome.com.cn/</u>) and the website of HKEXnews (<u>www.hkexnews.hk</u>) of the Stock Exchange 45 days (excluding the meeting date) prior to the meetings, and will also be sent by mail to the shareholders who have elected to receive the printed copies of these communications.

The general meetings shall be held in convenient locations. All directors, supervisors and senior management of the Company shall attend the Company's annual general meeting as possible as they can. The Chairman shall arrange the officer of the committees under the board of directors (or if the officer of a committee is unable to attend, another member of such committee; or the representative officially appointed by the Chairman if the member is unable to attend), the senior management and the representative of the external auditor to answer the questions raised by the shareholders. The officer of Independent Board Committee (if any) will attend the general meeting related to an approval of a connected transaction or any transaction subject to the approval of the independent shareholders and answer the questions raised at the meeting.

#### 3.4. Financial and Other Reports

The Company publishes its financial and operating results on a half-year basis and prepares the interim and annual results reports in accordance with the Rules Governing the Listing of Securities on the Stock Exchange and other applicable laws and requirements (the "**Regulatory Requirements**"). The financial reports are published on the websites of the Company and the Stock Exchange, respectively, and sent by mail to the shareholders who have elected to receive the printed copies.

Pursuant to the Regulatory Requirements or other regulations, the Company delivers other information to the shareholders from time to time by means of announcements and/or circulars.

#### **3.5.** Communication with the Investment Market

The Company holds conferences, briefings and roadshows with investors and analysts from time to time in order to facilitate communication between the Company and the investors.

In this regard, all the directors and staff of the Company who are responsible for liaising with the investors, analysts and the media are aware of the Listing Rules, the Regulatory Requirements and disclosure obligations and requirements in the relevant regulations of the Company.

#### **3.6.** Visiting Activities

From time to time, the Company invites investors and business stakeholders to visit the Company's management site so that they can have the opportunity to meet with the domestic management and witness the facilities of the Company. During the visiting activities, the Company will also collect visitors' views towards the performance of the Company and understand their expectations.

#### **3.7. Shareholders' Enquiries**

If the shareholders have any enquiry about their shareholdings, such enquiry shall be directed to the Company's share registrar.

Shareholders and investors may at any time request for the Company's public information. The contact information is as follows:

Address:	No. 248 Yinshuang Road, Yuelu District, Changsha City, Hunan Province,
	the PRC
Postal Code:	410000
Telephone:	+86 0731 88911595
Fax:	+86 0731 88911595
E-mail:	pengp@bhome.com.cn

Shareholders can raise questions to the Company at any time and provide views and advice to the directors or management. After receiving written enquiries from the shareholders, we will make material response as soon as possible. If the enquiry is a matter of general concern to the shareholders, we will explain it in the Corporate Communications to be sent to all shareholders in the future. If you have any query on this policy, you should submit it to the secretary to the board of directors of the Company or the Investor Relations Department. The contact information is the same as the aforesaid.

## 4. SHAREHOLDERS' PRIVACY

The Company understands the importance of protecting the shareholders' privacy and will not disclose the shareholders' information without their consent, unless required by regulations.